

Department of Electronics & Communication Engineering
ADGIPS, New Delhi
Academic Committee

Date: 25th Aug, 2026

Roles and Responsibilities of the ECE Academic Committee

The **ECE Academic Committee** provides a platform for its members to review existing academic practices and formulate recommendations for the development and implementation of departmental policies. The committee works towards enhancing the overall quality, efficiency, and effectiveness of teaching and learning within the department.

Roles & Responsibilities

1. Academic Policy and Quality Enhancement

To review, advise on, and develop departmental policies related to teaching, learning, assessment, and academic quality enhancement.

2. Course and Teaching Planning

To review and recommend the subjects/courses to be offered and the number of instructional hours/lessons required in accordance with the prescribed curriculum and academic requirements.

3. Monitoring of Learning Outcomes

To monitor students' learning outcomes and periodically review their academic performance to identify areas requiring improvement.

4. Innovative Teaching Practices

To introduce, encourage, and promote innovative and effective teaching-learning methodologies, including activity-based, project-based, experiential, and technology-enabled learning.

5. Academic Recognition and Rewards

To recommend appropriate academic reward and recognition systems for faculty members and students based on meritorious performance, innovation, and academic achievements.

6. Promotion of Academic Activities

To promote academic activities such as seminars, workshops, expert talks, technical events, industry interactions, project-based activities, and other initiatives that create a positive culture of learning and academic excellence.

7. Student Academic Records

To ensure systematic maintenance and review of students' academic records, achievements, participation, and other relevant learning experiences to support their higher studies, career development, and overall academic growth.

8. Faculty Development

To enhance faculty competence and professional development by organizing and encouraging participation in FDPs, workshops, seminars, training programmes, certification courses, and other professional development activities.

9. Teaching Effectiveness and Appraisal

To enhance teaching effectiveness by reviewing and recommending appropriate mechanisms for faculty appraisal, feedback, academic performance evaluation, and continuous professional improvement.

10. Continuous Academic Improvement

To periodically review the implementation of academic policies and recommend corrective and improvement measures wherever required to ensure continuous enhancement of teaching-learning standards.

Committee:

S.NO.	NAME	ROLE
1.	Prof. (Dr.) Surender Dhiman	H.O.D
2.	Ms. Kamya Dhingra	DI, Member
3.	Dr. Swati Juneja	Member
4.	Dr. Richa Malhotra	Member
5.	Dr. Pratul Arvind	Member
6.	Mr. Devraj Gautam	Member
7.	Ms. Shivani	Member
8.	Dr. Harsh Kumar	Member

sdhiman

Prof. (Dr.) Surender Dhiman

HOD - ECE