

Dr. Akhilesh Das Gupta Institute of Professional Studies

(Formerly Dr. Akhilesh Das Gupta Institute of Technology & Management)

FC-26 Shastri Park, Delhi-110053

ADGIPS/MQ/BBA/ 2026

6th August 2026

Important Notice

Schedule for “Offline Counselling” & Reporting for admission in BBA (CET Code -125) under Management Quota category of seats on basis of merit list of applicants for the Academic Session 2026-27.

1. This is in continuation of the university notification & notices of the Institute the schedule for “Offline Counselling” & Reporting for admission in BBA (CET Code - 125) under Management Quota category of seats on basis of merit list of applicants for the Academic Session 2026-27 is given below:

S. No.	Activity by the Applicant	Date & Time
1	<u>Reporting for Round-1 Counselling</u> (At the Institute campus) 1. Time Slot: From Rank-1 to last Rank (as per Merit List) <u>Note: Late comers will not be allowed</u>	<u>7th August 2026</u> from 2.00 P.M. to 3.00 P.M.
2	Round 1 of Counselling of Reported Applicants under Management Quota category of seats (At the Institute campus)	7th August 2026 From 3.00 P.M. to 5.00 P.M
3	Display of list of Provisionally Admitted Candidates in Round – 1 of Counselling after Reporting. Display of Vacancies of Management Quota Category of Seats for the Round – 2 Counselling on the website and Notice Board of the Institute (If Required)	7th August 2026
4	<u>Reporting for Round -2 Counselling</u> (At the Institute campus)	<u>8th August 2026</u> from 2.00 P.M. to 3.00 P.M.
5.	Round 2 of Counselling of Reported Applicants under Management Quota category of seats (At the Institute campus)	<u>8th August 2026</u> From 3.00 P.M. to 5.00 P.M

General Instructions:

- I. The Applicant must carry their Identity Card (Aadhar Card etc.) for personal verification at the time of reporting for counselling.**
- II. At the time of allotment of seats, the Applicant will have required to pay Fee of Rs. 1,24,900/- to Accept/Confirm the allotment, therefore Applicant should carry the demand draft of Rs. 1,24,900/- (Non-Refundable) drawn in favour of "Dr. Akhilesh Das Gupta Institute of Professional Studies" payable at Delhi while reporting for Offline Counselling.**
- III. The Applicant will lose of any claim to the allotment of seats if they are unable to Pay Rs. 1,24,900/- (as mentioned above) at the time of their allotment and they will also not be considered for the subsequent round of "Offline Counselling".**
- IV. All the Applicants appearing for "Offline Counselling" must carry all the Documents/Certificates, in original, failing which they shall not be allowed for participation in Counselling.**
- V. The Applicants appearing for the "Offline Counselling" will be required to submit an undertaking that he/she has not taken Admission and will not seek Admission anywhere else in any of the College Affiliated to GGSIP University once the seat is allotted under Management Quota "Offline Counselling" at the Institute for Academic Session 2026-27.**
- VI. Candidate who has already taken admission through Online Counselling or under Management Quota in any of the Institutes Affiliated to GGSIP University shall not be eligible for consideration of seat allotment under Management Quota.**
- VII. Verification of all documents & choice filling shall be done at the time of counselling.**
- VIII. Laptops, mobile phone, smart watches or any other electronic gazettes will be strictly prohibited to carry in the Institute premises. The candidates can carry only a water bottle with them. Kindly note that the Institute will not make any arrangement for safe custody of these items at all.**
- IX. Every candidate shall submit an undertaking on non-Judicial stamp paper of Rs.10/- on the prescribed format to the effect that he/she has neither taken admission in any of the Institutes affiliated to GGSIPU nor in GGSIP University itself. Prescribed format of undertaking is uploaded on Institute's website.**

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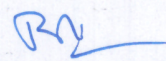
- X. The Candidates desires to participate in the aforesaid Counselling must report at the Institute before the designated time, latecomers will not be allowed.
- XI. It is the sole responsibility of the candidate to ensure that they fulfil the minimum eligibility criteria in the programmes they seek admission: the correctness of the details filled with respect to region: category or any other such details for allotment of seat. If at any stage of admission procedure, the information furnished by the candidate is found to be incorrect or false the admission to the programme shall be cancelled and all the fees paid will be forfeited.
- XII. The reservation policy of SC/ST/Defence/PWD candidates will be applicable as per GGSIPU University Brochure 2026-27.
- XIII. Candidates claiming seat in Delhi "Region" must have passed the qualifying examination (i.e.,10+2) from any of the Institutions/Colleges located in Delhi. Allotment of seats in wrong region on account of incorrect filling of form will lead to cancellation of the allotment at any later stage and candidate will automatically lose the right to the seat in his bonafied region if not available at the time of cancellation of seat.
- XIV. It is to inform that the seat allotted through "Offline Counselling" on the basis of their choice will be binding for the applicant.
- XV. The Applicant allotted any seat in the "Offline Counselling" shall have to report for completion of Admission formalities as the schedule of reporting given above.
- XVI. The merit list of all the eligible applicants who had applied Offline as well as Online for seeking admission under Management Quota category of seats is on the website for information.
- XVII. The Seat Matrix including reservation of seats as per the provisions in the "The Delhi Professional Colleges or Institutions (Prohibitions of Capitation Fee regulation of admission, fixation of Non-Exploitative Fee and other measures to ensure equity and excellence) Act 2007, (Delhi Act 8 of 2007), Govt of NCT of Delhi, and Admission Brochure of Academic Session 2024-25 for the Counselling is also enclosed herewith for information.
- XVIII. **All Applicants/Candidates seeking Admission under Management Quota category of seats of various courses offered by this Institute in affiliated with GGSIP University are advised to visit the official website of the Institute regularly for the Course wise counselling schedule and merit list etc.**
- XIX. **CUET Candidates will be consider as per GGSIPU order no. F.7(08)/2025/Academic/GGSIPU/1914 dated 29th January 2026.**
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XX. The candidates shall bring following documents in original along with self-attested copies of their testimonials for verification/deposition in the Institute.

- i. Proof of Registration/Application submitted for Management Quota Seat applied on GGSIP University Portal/Institute.
- ii. CET/CUET of 2026 Admit Card (Original & Photocopy)
- iii. Copy of Rank Obtained in CET /CUET of 2026.
- iv. Original Certificates and Mark Sheets of qualifying Examination along with two sets of self-attested photocopies.
- v. Reserved Category Candidates shall bring Original Reserved Category Certificates along with two sets of self attested photocopies.
- vi. Physical Fitness Certificate. All Students shall be required to submit a Medical Certificate as given in Admission Brochure 2026 (As per Appendix-5)
- vii. Conduct and Character Certificate in Original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted Officer (Original), not more than 6 (Six) months old.
- viii. Six Recent Photographs (Size 1.5-inch x 2 inch) In Coloured Showing Front view of Full Face with White Background is Required (Black 7 White Photograph with Colour or Dark Glasses Dark Background, Polaroid Prints or Computer Prints will Not be accepted).
- ix. Copy of Aadhar and PAN Card.
- x. All other relevant documents as per GGSIPU Admission brochure 2026-27.

Copy of the Information:-

1. In-charge (Admissions), GGSIP University
2. Institution Website
3. Admission Cell, ADGIPS
4. Notice Board, ADGIPS
5. Director Office



Director

Prof. (Dr.) Niranjana Bhattacharyya

Director

Dr. Akhilesh Das Gupta Institute of Professional Studies
(Formerly ADGITM)

FC-26, Shastri Park, New Delhi-110053