

**OFFICE OF THE DIRECTOR**  
**Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT**  
**(Formerly Northern India Engineering College)**  
**New Delhi**

DIR/Gen-Admin/2023-24

December 29, 2023

**OFFICE ORDER**

All the faculty, staff members and students are hereby informed that the College will be closed on January 01, 2024 (Monday) due to New Year Celebration.

Wish you all a Happy and Prosperous New Year, 2024.



**Prof. (Dr.) Niranjan Bhattacharyya**  
**HOD (ECE)**



**Prof. (Dr.) Sanjay Kumar**  
**Director**

**Copy for information to:**

1. Director (Coordination), ADGITM, New Delhi.
2. Director (Finance), ADGITM, New Delhi.
3. Asstt. Director (HR) & Staff Officer to Hon'ble Chairperson, ADGITM, New Delhi.
4. Sr. Dy. Director (Construction), ADGITM, New Delhi.
5. Principal (CLE), ADGITM, New Delhi.
6. Director, IQAC & Dean, Students' Welfare Committee, ADGITM, New Delhi.
7. Incharge, B.Tech 1<sup>st</sup> year, ADGITM, New Delhi.
8. Chief Accountant (Accounts) ADGITM, New Delhi.
9. Incharge, Examination Cell, ADGITM, New Delhi.
10. Dr. Saurabh Gupta, Incharge (Website Cell), ADGITM, New Delhi.
11. All HODs/DIs, ADGITM, New Delhi.
12. Executive Coordinator (HR), ADGITM, New Delhi.
13. Librarian, Central Library, ADGITM, New Delhi.
14. Asstt. Registrar (Admission Cell), ADGITM, New Delhi.
15. Asstt. Registrar (Examination Cell), ADGITM, New Delhi.
16. Training & Placement Cell, ADGITM, New Delhi.
17. Executive Asst. (Bio-Metric Attendance Cell), ADGITM, New Delhi.
18. J.E. (Civil), ADGITM, New Delhi.
19. J.E. (Electrical), ADGITM, New Delhi.
20. Maintenance Manager, ADGITM, New Delhi.
21. Infirmary Department, ADGITM, New Delhi.
22. Incharge (Store), ADGITM, New Delhi.
23. Security Incharge, ADGITM, New Delhi.