

**OFFICE OF THE DIRECTOR**  
**Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT**  
(Formerly Northern India Engineering College)

New Delhi

DIR/Gen-Admin/2023-24

September 11, 2023

**NOTICE**

**ATTN: ALL BBA 1<sup>ST</sup> YEAR STUDENTS**

**Sub: Commencement of Regular Classes of BBA (1<sup>st</sup> & 2<sup>nd</sup> Shift) Course of the Academic Session (1<sup>st</sup> Semester) w.e.f. 12<sup>th</sup> September, 2023.**

All BBA 1<sup>st</sup> Year students are hereby informed that the 1<sup>st</sup> Semester will start from **12<sup>th</sup> September, 2023**. Students are informed to attend the Classes and the reporting times are as follows:

Programmes	Reporting Time
BBA (1 <sup>st</sup> Shift)	08.00 am
BBA (2 <sup>nd</sup> Shift)	10.00 am

  
**Prof. (Dr.) Sanjay Kumar**  
**Director**

**Copy for information to:**

1. Director (Coordination), ADGITM, New Delhi.
2. Director (Finance), ADGITM, New Delhi.
3. Asstt. Director (HR) & Staff Officer to Hon'ble Chairperson, ADGITM, New Delhi.
4. Sr. Dy. Director (Construction), ADGITM, New Delhi.
5. Principal (CLE), ADGITM, New Delhi.
6. Director, IQAC & Dean, Students' Welfare Committee, ADGITM, New Delhi.
7. Incharge, B.Tech 1<sup>st</sup> year, ADGITM, New Delhi.
8. Chief Accountant (Accounts) ADGITM, New Delhi.
9. Incharge, Examination Cell, ADGITM, New Delhi.
10. Dr. Saurabh Gupta, Incharge (Website Cell), ADGITM, New Delhi.
11. All HODs/DIs, ADGITM, New Delhi.
12. Executive Coordinator (HR), ADGITM, New Delhi.
13. Librarian, Central Library, ADGITM, New Delhi.
14. Asstt. Registrar (Admission Cell), ADGITM, New Delhi.
15. Asstt. Registrar (Examination Cell), ADGITM, New Delhi.
16. Training & Placement Cell, ADGITM, New Delhi.
17. Notice Board, ADGITM, New Delhi.