

# OFFICE OF THE DIRECTOR

Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT

(Formerly Northern India Engineering College)

New Delhi

DIR/Gen-Admin/2022-23

August 14, 2023

## NOTICE

### **Sub: Flag Hoisting Ceremony on the occasion of "Independence Day" on August 15, 2023 (Tuesday)**

Flag Hoisting Ceremony on the Occasion of "Independence Day" will be held on August 15, 2023(Tuesday) at 9:30 a.m. in College Campus. It is mandatory for all faculty and staff members to attend and participate in the following programme schedule for the day:

1. Flag Hoisting
2. National Anthem

**Dress Code: Faculty & staff members are requested to come in dress code of any colour of Indian National Flag.**

**All persons including Faculty Members and Staff are advised to reach the College Campus latest by 09:25 a.m. compulsorily to attend the aforesaid Flag Hoisting Ceremony. Those who will fail to attend the Flag Hoisting Ceremony at the College Campus shall be required to submit a "Certificate" of attending Flag Hoisting Ceremony at any other place.**

All are instructed to attend the function positively.



**Prof. (Dr.) Sanjay Kumar**  
Director

#### **Copy for information to:**

1. Director (Coordination), ADGITM, New Delhi.
2. Sr. Dy. Director (Construction), ADGITM, New Delhi.
3. Asstt. Director (HR) & Staff Officer to Hon'ble Chairperson, ADGITM, New Delhi.
4. Principal (CLE), ADGITM, New Delhi.
5. Director, IQAC & Dean, Students' Welfare Committee, ADGITM, New Delhi.
6. Incharge, B.Tech 1<sup>st</sup> year, ADGITM, New Delhi.
7. Chief Accountant (Accounts) ADGITM, New Delhi.
8. Incharge, Examination Cell, ADGITM, New Delhi.
9. Dr. Saurabh Gupta, Incharge (Website Cell), ADGITM, New Delhi.
10. All HODs/DIs, ADGITM, New Delhi.
11. Executive Coordinator (HR), ADGITM, New Delhi.
12. Librarian, Central Library, ADGITM, New Delhi.
13. Asstt. Registrar (Admission Cell), ADGITM, New Delhi.
14. Asstt. Registrar (Examination Cell), ADGITM, New Delhi.
15. Training & Placement Cell, ADGITM, New Delhi.
16. Executive Asst. (Bio-Metric Attendance Cell), ADGITM, New Delhi.
17. J.E. (Civil), ADGITM, New Delhi.
18. J.E. (Electrical), ADGITM, New Delhi.
19. Maintenance Manager, ADGITM, New Delhi.
20. Infirmary Department, ADGITM, New Delhi.
21. Incharge (Store), ADGITM, New Delhi.
22. Security Supervisor, ADGITM, New Delhi.