

Dr. Akhilesh Das Gupta
Institute of Technology & Management
Shastri Park, New Delhi (India)

OFFICE OF THE CHIEF EXECUTIVE OFFICER

ADGITM/A/c/Notice2022-23/0100

January 27th, 2023

ATTN.: ALL FACULTY & STAFF MEMBERS

We are in process of finalizing the amount of Tax to be deducted (T.D.S.) on Salaries to faculty & staff for the Financial Year 2022-23.

All the faculty & staff members are advised to submit their proof of investments in Accounts Department latest by **February 06th, 2023**, otherwise the tax will be calculated on assumption of nil saving.

NO DOCUMENT WILL BE ACCEPTED AFTER THE LAST DATE.



(S.N. GARG)

Chief Executive Officer

- C.C.:**
1. Notice Board
 2. All HOD / DI to circulate among their staff members
 3. Staff Officer, Camp Office, New Delhi
 4. HR Department, ADGITM, New Delhi