

Department of Mechanical Engineering ADGITM, New Delhi

Departmental Committees

The purpose of the committee is to advise on departmental leadership and supported and enhanced in their administrative and faculty governance responsibilities. The committees work on all aspects of academic operations for the smooth functioning of the department.

1. Departmental Advisory Committee

The Departmental Advisory Committee (DAC) has been formed for monitoring of Mechanical Engineering Departmental activities.

The DAC consists of faculty members and technical staff of the department who periodically monitors the departmental activities and evaluates different parameters.

Composition: The present composition of the DAC is as follows.

Chairman: Dr. Mohit Singh, Department of Mechanical Engineering.

Convener: Mr. Neeraj Kumar

1. All the faculty members of the ME Department.
2. All the technical staff of the ME Department.

Roles and responsibilities: The roles and responsibilities of DAC are as follows.

- Monitoring the achievements of Program Outcomes (POs), Program Specific Outcomes (PSO), Program Educational Objectives (PEOs).
- Evaluating program effectiveness and proposing necessary changes.
- Preparing periodic reports on program activities, progress, status or other special reports for Management.
- Motivating the faculty and students towards attending workshops, developing projects, working models, paper publications and engaging in research activities.
- Interacting with students facilitating the achievement of POs, PSOs and PEOs.
- Interacting with stakeholders regarding the improvement of POs, PSOs and PEOs

Committee:

S.NO.	NAME	ROLE
1.	Dr. Deepak Bhardwaj	H.O.D

2.	Dr. Mohit Singh	Chairman
3.	Mr. Neeraj Kumar	Convener
4.	Dr. Pardeep Rohilla	Member
5.	Dr. Jayant Singh	Member
6.	Mr. Awdhesh Poddar	Member
7.	Mr. Ravindra Kumar	Member

2. Program Assessment Committee

Objectives: The Program Assessment Committee will review the following Academic activities of the Department.

- Academic Calendar
- Time Table
- Professional Body Membership and Activities
- Examinations
- Result analysis
- Guest lectures/workshops

Committee:

S.NO.	NAME	ROLE
1.	Dr. Deepak Bhardwaj	H.O.D
2.	Dr. Mohit Singh	Member
3.	Dr. Pardeep Rohilla	Member
4.	Dr. Jayant Singh	Member
5.	Mr. Neeraj Kumar	Member
6.	Mr. Naveen Sahu	Member
7.	Mr. Amit Sheoran	Member

3. Department Project Committee

Objectives:

- To monitor the quality of projects
- Project Review Dates
- Project Guidelines
- Project Assessment

- Project Completion status and Documentation

Committee:

S.NO.	NAME	ROLE
1.	Dr. Deepak Bhardwaj	H.O.D
2.	Dr. Pardeep Rohilla	Project In Charge
3.	Dr. Jayant Singh	Member
4.	Mr. Awdhesh Poddar	Member
5.	Mr. Ravindra Kumar	Member

4. Departmental Program Committee

Objectives:

- To review the syllabus completion status
- Attendance
- Arrange PTM
- Counselling
- Class Co-ordination

Committee

S. No.	Name of Faculty	Co-Ordinator
1	Dr. Deepak Bhardwaj	H.O.D
2	Mr. Ankit Saxena	S13
3	Mr. Awadhesh Poddar	T13
4	Mr. Amit Sheoran	F13

5. Alumni Association Committee

- Mr. Ankit Saxena

6. Industrial Visit and Interaction with outside world Committee

- Mr. Rajat Gupta

7. Training and Placement Committee

- Mr. Ankit Saxena

8. Departmental Library In-Charge

- Dr. Jayant Singh

9. Departmental Store and Inventory Management In-Charge

- Mr. Naveen Sahu

10. Discipline and Anti-Ragging Committee

- Dr. Mohit Singh
- Mr. Awdhesh Poddar

Deepak

Dr. Deepak Bhardwaj

HOD - ME