## OFFICE OF THE DIRECTOR

Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT

(Formerly Northern India Engineering College)

New Delhi

DIR/Gen-Admin/2022-23

October 4, 2022

## **OFFICE ORDER**

## Sub: Holiday on October 5, 2022 on Account of "Dussehra"

All the faculty, staff members and students are hereby informed that October 5, 2022 (Wednesday) will be observed as Holiday on account of "Dussehra" as per University order.

The College will reopen on October 6, 2022 (Thursday).

Prof. (Dr.) Sanjay Kumar Director

## Copy for information to:

- 1. CEO, ADGITM, New Delhi.
- 2. Director (Coordination), ADGITM, New Delhi.
- 3. Sr. Dy. Director (Construction), ADGITM, New Delhi.
- 4. Asstt. Director (HR) & Staff Officer to Hon'ble Chairperson, ADGITM, New Delhi.
- 5. Director, IQAC & Dean, Students' Welfare Committee, ADGITM, New Delhi.
- 6. Chief Accountant (Accounts) ADGITM, New Delhi.
- 7. Head, Examination Cell, ADGITM, New Delhi.
- 8. Dr. Saurabh Gupta, Incharge (Website Cell), ADGITM, New Delhi.
- 9. All HODs/DIs, ADGITM, New Delhi.
- 10. Executive Coordinator (HR), ADGITM, New Delhi.
- 11. Librarian, Central Library, ADGITM, New Delhi.
- 12. Asstt. Registrar (Admission Cell), ADGITM, New Delhi.
- 13. Asstt. Registrar (Examination Cell), ADGITM, New Delhi.
- 14. Training & Placement Cell, ADGITM, New Delhi.
- 15. Sr. Executive Officer (Bio-Metric Attendance Cell), ADGITM, New Delhi.
- 16. J.E. (Civil), ADGITM, New Delhi.
- 17. J.E. (Electrical), ADGITM, New Delhi.
- 18. Maintenance Manager, ADGITM, New Delhi.
- 19. Infirmary Department, ADGITM, New Delhi.
- Incharge (Stores), ADGITM, New Delhi.
- 21. Security Supervisor, ADGITM, New Delhi.