



Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT
(Formerly Northern India Engineering College)

ADGITM/Admission/2022

September 21, 2022

Attn.: BBA – Freshers (2022-23 Batch)

As per GGSIP University Office Order No. F. No.IPU-7/Online Counselling/2022/2750 dated 15th September 2022, reporting of CET Qualified BBA students has been extended up to 23rd September 2022 (11.00 a.m. to 4.00 p.m.) along with documents as mentioned below:

A. Original & 3 Sets of Photocopies of following documents:

- Photocopy of GGSIPU CET–2022 Admit Card
- Printout of CET 2022 Result
- Printout of GGSIPU Registration Form
- Provisional Allotment letter
- Part Academic Fee Receipt of Rs. 40,000/- (Rs. Forty Thousand)
- **Demand Draft** in the name of:
Dr. Akhilesh Das Gupta Institute of Technology & Management
Rs. 67,200/- (Rs. Sixty Seven Thousand Two Hundred only)
- Verification Slip issued by GGSIPU (**Reserve Category**)
- Undertaking for reserved category (If applicable) (Appendix 10 of GGSIPU)
- Original 10th & 12th Class Mark Sheet
- Original 10th & 12th Class Passing Certificate
- Undertaking from Result Awaited Candidates (Appendix 4 of GGSIPU)
- Original Migration/ School Leaving/Transfer Certificate
- Character Certificate
- Medical Certificate (Appendix 5 of GGSIPU Admission Brochure)
- Caste Certificate (If applicable)
- Gap Year Affidavit on Rs. 10/- Stamp Paper (If applicable).
- Latest Address Proof/Photocopy of Aadhar Card of Student.
- Anti-Ragging Undertaking to be filled by student and Parent/Guardian (Appendix 7 & 8 of GGSIPU)


B.

- 2 Recent Passport Size & 1 Stamp Size Photographs.

Measures to-be followed while reporting to Prevent Spread of COVID 19

1. Only one parent either father or mother will be allowed along with the student for registration.
2. Social distancing of at least 6 feet to be strictly followed.
3. Use of Face Covers/Masks is mandatory. Entry is allowed only if using face cover/masks.
4. Respiratory etiquette to be strictly followed.
5. Carry your personal sanitizer and water bottle.
6. All faculty, staff and students must ensure to follow the latest COVID-19 guidelines issued by the Ministry of Health and Family Affairs, Govt. Of India.

Dress Code : Every Wednesday Black Pant, White (Full Sleeve Shirt), White Socks & Black Formal Shoes, Black Sweater/Coat (Winter)


Prof. (Dr.) Sanjay Kumar
Director