



**Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT**  
**(Formerly Northern India Engineering College)**

ADGITM/Admission/2022

September 13, 2022

**Attn.: BBA – Freshers (2022-23 Batch)**

As per GGSIP University Office Order No. F. No.IPU-7/Online Counselling/2022/2682 dated 31<sup>st</sup> August 2022, reporting of CET Qualified BBA students has been scheduled from 17<sup>th</sup> to 22<sup>nd</sup> September 2022 (11.00 a.m. to 4.00 p.m.) along with documents as mentioned below:

**A. Original & 3 Sets of Photocopies of following documents:**

- Photocopy of GGSIPU CET-2022 Admit Card
- Printout of CET 2022 Result
- Printout of GGSIPU Registration Form
- Provisional Allotment letter
- Part Academic Fee Receipt of Rs. 40,000/- (Rs. Forty Thousand)
- **Demand Draft** in the name of:  
**Dr. Akhilesh Das Gupta Institute of Technology & Management**  
**Rs. 67,200/- (Rs. Sixty Seven Thousand Two Hundred only)**
- Verification Slip issued by GGSIPU (**Reserve Category**)
- Undertaking for reserved category (If applicable ) (Appendix 10 of GGSIPU)
- Original 10<sup>th</sup> & 12<sup>th</sup> Class Mark Sheet
- Original 10<sup>th</sup> & 12<sup>th</sup> Class Passing Certificate
- Undertaking from Result Awaited Candidates (Appendix 4 of GGSIPU)
- Original Migration/ School Leaving/Transfer Certificate
- Character Certificate
- Medical Certificate (Appendix 5 of GGSIPU Admission Brochure )
- Caste Certificate (If applicable)
- Gap Year Affidavit on Rs. 10/- Stamp Paper (If applicable).
- Latest Address Proof/Photocopy of Aadhar Card of Student.
- Anti-Ragging Undertaking to be filled by student and Parent/Guardian (Appendix 7 & 8 of GGSIPU)


**B.**

- 2 Recent Passport Size & 1 Stamp Size Photographs.

**Measures to be followed while reporting to Prevent Spread of COVID 19**

1. Only one parent either father or mother will be allowed along with the student for registration.
2. Social distancing of at least 6feet to be strictly followed.
3. Use of Face Covers/Masks is mandatory. Entry is allowed only if using face cover/masks.
4. Respiratory etiquette to be strictly followed.
5. Carry your personal sanitizer and water bottle.
6. All faculty, staff and students must ensure to follow the latest COVID-19 guidelines issued by the Ministry of Health and Family Affairs, Govt. Of India.

**Dress Code : Every Wednesday Black Pant, White (Full Sleeve Shirt), White Socks & Black Formal Shoes, Black Sweater/Coat (Winter)**

  
**Prof. (Dr.) Sanjay Kumar**  
Director

Director

  
Dr. Akhilesh Das Gupta Institute of Technology & Management  
(Formerly Northern India Engineering College)  
FC-20, Shastri Park, New Delhi-110053



September 13, 2022

**BBA Schedule**  
for Reporting, Completing the students file, Final  
Registration and verification of documents  
During 17<sup>th</sup> - 22<sup>nd</sup> September 2022  
(11.00 A.M. to 4.00 P.M)

<b>Stage I</b>	<b>Stage II</b>	<b>Stage III</b>	<b>Stage IV</b>
<b>Room No. For Token collection</b>	<b>Room No. for Document Verification &amp; File Preparation</b>	<b>Final Document Verification in Auditorium Block 2 Ground Floor</b>	<b>Fees Submission, Final Reporting and Issuance of Identity Card</b>
1006 Block - 1 Floor - Ground	1003 & 1004 Block - 1 Floor - Ground		2010 Block - 2 Floor - Ground

**Before leaving the campus make sure all the above mentioned 4 Stages are completed.**

  
**Prof. (Dr.) Sanjay Kumar**

**Director**  
Dr. Akhilesh Das Gupta Institute of Technology & Management  
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- 7.



**DR. AKHILESH DAS GUPTA**  
**INSTITUTE OF TECHNOLOGY & MANAGEMENT**  
(Formerly : NORTHERN INDIA ENGINEERING COLLEGE)  
Approved by AICTE & Affiliated to GGSIPU (Delhi)  
FC-26, Shastri Park, New Delhi

August 31, 2022

(REVISED)

Fee Structure for the 1<sup>st</sup> Year Students of B. Tech./MBA/BBA  
& Lateral Entry to 2<sup>nd</sup> Year in B. Tech. Course  
(Academic Session 2022-23)

(Revised in View of GGSIPU Notice No. GGSIPU/Incharge (Admissions)/2022/2673 Dt. 30.08.22)

Heads	B. Tech. (in Rs.)	B. Tech. (Lateral Entry) (in Rs.)	MBA (in Rs.)	BBA (in Rs.)
TUITION FEES	1,03,700	1,03,700	#1,15,400	74,200
UNIVERSITY FEES	20,000	20,000	20,000	20,000
SECURITY FEES	10,000	10,000	10,000	10,000
STUDENT ACTIVITY FEE	1,000	1,000	1,000	1,000
ALUMNI CONTRIBUTION FUND (ONE TIME)	2,000	2,000	2,000	2,000
INDUSTRY READINESS INITIATIVE TRAINING BY LEARNOVATE	-	5,000	-	-
<b>TOTAL</b>	<b>1,36,700</b>	<b>1,41,700</b>	<b>1,48,400</b>	<b>1,07,200</b>
LESS : (IF DEPOSIT WITH GGSIPU)	40,000	40,000	40,000	40,000
<b>FEES PAYABLE</b>	<b>96,700</b>	<b>1,01,700</b>	<b>1,08,400</b>	<b>67,200</b>

# 25% Scholarship (on tuition fee only in first year) will be given in MBA Course of ADGITM, if Candidate is UG passout from ADGITM/BBD group.

**Mode of Payment of Fees :**

Payment of fees is to be made by following modes (1.) Demand Draft in college (2.) NEFT to PNB :-

(1)	Or	(2)
Payment through DD in College		Payment through NEFT (Through Net Banking Also)
Demand Draft in Favor of "Dr. Akhilesh Das Gupta Institute of Technology & Management" Payable at New Delhi		Detail of NEFT as under:- Bank Name:- Punjab National Bank Branch :- Dilshad Garden, Delhi College Name:- Dr. Akhilesh Das Gupta Institute of Technology & Management Saving Bank A/c No. 3927000100090445 IFSC Code:- PUNB0392700  (Deposit Your NEFT Receipt in College & take Final Receipt. IT IS MUST.

Dr. Sanjay Kumar  
(Director)

S. N. Garg  
(Chief Executive Officer)

MSI