OFFICE OF THE CHIEF EXECUTIVE OFFICER

Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT

(Formerly Northern India Engineering College) New Delhi - 110053

CEO/Gen-Admin/2021-22

August 29, 2022

OFFICE ORDER

Attn: All Faculty & Staff members

All the faculty and staff members are hereby informed that Punjab National Bank is organizing a Camp in our College on 6th September, 2022 from 2.30 pm onwards to provide information about Bank's products and services.

Those faculty & staff members, who are interest to open a Bank Account with Punjab National Bank, please bring the following original documents for the same and take help of Accounts Department.

- 1. Four latest Photographs
- 2. Aadhaar Card
- 3. Pan Card

S. N. Garg

Chief Executive Officer

Copy for information to:

- 1. Director, ADGITM, New Delhi.
- Director (Coordination), ADGITM, New Delhi.
- 3. Sr. Dy. Director (Construction), ADGITM, New Delhi.
- 4. Asstt. Director (HR) & Staff Officer to Hon'ble Chairperson, ADGITM, New Delhi.
- 5. Dean (Management), ADGITM, New Delhi.
- 6. Chief Accountant (Accounts) ADGITM, New Delhi.
- Head, Examination Cell, ADGITM, New Delhi.
- 8. All HODs/DIs, ADGITM, New Delhi.
- 9. Dr. Saurabh Gupta, Incharge (Website Cell), ADGITM, New Delhi.
- 10. Executive Coordinator (HR), ADGITM, New Delhi.
- 11. Librarian, Central Library, ADGITM, New Delhi.
- 12. Asstt. Registrar (Admission Cell), ADGITM, New Delhi.
- 13. Asstt. Registrar (Examination Cell), ADGITM, New Delhi.
- 14. Training & Placement Cell, ADGITM, New Delhi.
- 15. Sr. Executive Officer (Bio-Metric Attendance Cell), ADGITM, New Delhi.
- 16. J.E. (Civil), ADGITM, New Delhi.
- 17. J.E. (Electrical), ADGITM, New Delhi.
- 18. Maintenance Manager, ADGITM, New Delhi.
- 19. Infirmary Department, ADGITM, New Delhi.
- 20. Incharge (Stores), ADGITM, New Delhi.