OFFICE OF THE DIRECTOR

Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT

(Formerly Northern India Engineering College) New Delhi

DIR/Gen-Admin/2021-22

April 13, 2022

OFFICE ORDER

Sub: Holiday on 14th & 15th April, 2022 on Account of "Mahavir Jayanti" and "Good Friday"

All the faculty, staff members and students are hereby informed that 14th & 15th April, 2022 (Thursday & Friday) will be observed as a Holiday on account of "Mahavir Jayanti" and "Good Friday".

The institute will reopen on 18th April, 2022 (Monday).

Prof. (Dr.) Sanjay Kumar

Director

S. N. Garg Chief Executive Officer

Copy for information to:

- 1. Director (Coordination), ADGITM, New Delhi.
- 2. Sr. Dy. Director (Construction), ADGITM, New Delhi.
- 3. Asstt. Director (HR) & Staff Officer to Hon'ble Chairperson, ADGITM, New Delhi.
- 4. Dean (Management), ADGITM, New Delhi.
- Chief Accountant (Accounts) ADGITM, New Delhi.
- 6. Head, Examination Cell, ADGITM, New Delhi.
- 7. Dr. Saurabh Gupta, Incharge (Website Cell), ADGITM, New Delhi.
- 8. All HODs/DIs, ADGITM, New Delhi.
- 9. Executive Coordinator (HR), ADGITM, New Delhi.
- 10. Librarian, Central Library, ADGITM, New Delhi.
- 11. Asstt. Registrar (Admission Cell), ADGITM, New Delhi.
- 12. Asstt. Registrar (Examination Cell), ADGITM, New Delhi.
- 13. Training & Placement Cell, ADGITM, New Delhi.
- 14. Sr. Executive Officer (Bio-Metric Attendance Cell), ADGITM, New Delhi.
- 15. J.E. (Civil), ADGITM, New Delhi.
- 16. J.E. (Electrical), ADGITM, New Delhi.
- 17. Maintenance Manager, ADGITM, New Delhi.
- 18. Infirmary Department, ADGITM, New Delhi.
- 19. Incharge (Stores), ADGITM, New Delhi.
- 20. Security Supervisor, ADGITM, New Delhi.