#### OFFICE OF THE DIRECTOR

### Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT

(Formerly Northern India Engineering College)

New Delhi

DIR/Gen-Admin/2021-22

October 01, 2021

## **OFFICE ORDER**

# Sub: Holiday on October 2, 2021 on Account of "Mahatama Gandhi's Birthday"

All the faculty, staff members and students are hereby informed that October 2, 2021 (Saturday) will be observed as a Holiday on account of "Mahatama Gandhi's Birthday" as per University Order.

Prof. (Dr.) Sanjay Kumar

Director

S. N. Garg Chief Executive Officer

#### Copy for information to:

- 1. Director (Coordination), ADGITM, New Delhi.
- 2. Principal (1st Shift) & Sr. Director, IQAC, ADGITM, New Delhi.
- 3. Sr. Dy. Director (Construction), ADGITM, New Delhi.
- 4. Asstt. Director (HR) & Staff Officer to Hon'ble Chairperson, ADGITM, New Delhi.
- Dean (Management), ADGITM, New Delhi.
- 6. Chief Accountant (Accounts) ADGITM, New Delhi.
- 7. Head, Examination Cell, ADGITM, New Delhi.
- 8. Dr. Saurabh Gupta, Incharge (Website Cell), ADGITM, New Delhi.
- 9. All HODs/DIs, ADGITM, New Delhi.
- 10. Executive Coordinator (HR), ADGITM, New Delhi.
- 11. Librarian, Central Library, ADGITM, New Delhi.
- 12. Asstt. Registrar (Admission Cell), ADGITM, New Delhi.
- Asstt. Registrar (Examination Cell), ADGITM, New Delhi.
- 14. Training & Placement Cell, ADGITM, New Delhi.
- 15. Sr. Executive Officer (Bio-Metric Attendance Cell), ADGITM, New Delhi.
- 16. J.E. (Civil), ADGITM, New Delhi.
- 17. J.E. (Electrical), ADGITM, New Delhi.
- 18. Maintenance Manager, ADGITM, New Delhi.
- 19. Infirmary Department, ADGITM, New Delhi.
- Incharge (Stores), ADGITM, New Delhi.
- 21. Security Supervisor, ADGITM, New Delhi.