



**Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT
(Formerly Northern India Engineering College)**

ADGITM/Admission/2021-22

September 23, 2021

Attn.: MBA – Freshers (2021-22 Batch)

As per GGSIP University GGSIPU Office Order No. F. No.IPU-7/Online Counselling/2021/1034 dated 9th September 2021, who got admission in online counselling on the basis of CAT 2020 are required to report during 1st October to 5th October 2021(between 10.00 A.M. to 6.00 P.M.) along with documents as mentioned below:

A. Original & 4 Sets of Photocopies of following documents:

- Provisional Allotment letter
- Photocopy of Admit Card (CAT2020)
- Scorecard of CAT-2020
- Printout of GGSIPU Registration Detail
- Verification Slip issued by GGSIPU (**Reserve Category**)
- Part Academic Fee Receipt of Rs. 40,000/-(Rs. Forty Thousand)
- **Demand Draft** in the name of:

**Dr. Akhilesh Das Gupta Institute of Technology & Management
Rs. 89,900/- (Rs. Eighty Nine Thousand Nine Hundred only)**

- Laminated Original 10th & 12th Class Mark Sheet
- Laminated Original 10th & 12th Class Passing Certificate.
- Laminated Original Graduation Degree & Mark sheets.
- Laminated Original Provisional Degree
- Original Migration/ School Leaving/Transfer Certificate.
- Proof of reserved category (If applicable).
- Undertaking from Result Awaited Candidates (Appendix 5 of GGSIPU)
- Gap Year Affidavit (If applicable).
- Anti-Ragging Affidavit to be filled by student and Parent/Guardian (Appendix 13 & 14 of GGSIPU)

B. 3 Sets of photocopies of following documents:

- Character Certificate
- Medical Certificate (Appendix 6 of GGSIPU Admission Brochure)
- Latest Address Proof.

C

- 2 Recent Passport Size & 1 Stamp Size Photographs.


Prof. (Dr.) Sanjay Kumar
Director

Copy for Information to;

1. CEO, ADGITM, New Delhi.
2. Principal – 1st Shift, ADGITM, New Delhi
3. Asst. Director – HR & OSD to Hon'ble Chairperson , ADGITM, New Delhi.
4. Web Site In charge, ADGITM, New Delhi.

Measures to be followed while reporting to Prevent Spread of COVID 19

1. Only one parent either father or mother will be allowed along with the student for registration.
2. Physical distancing of at least 6 feet to be strictly followed.
3. Use of Face Covers/Masks is mandatory. Entry is allowed only if using face cover/masks.
4. Respiratory etiquette to be strictly followed.
5. Carry your personal sanitizer and water bottle.
6. All faculty, staff and students must ensure to follow the latest COVID-19 guidelines issued by the Ministry of Health and Family Affairs, Govt. of India.



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As per GGSIPU Office Order No. F. No.IPU-7/ Online Counselling/ 2021/ 1034 dated 9th September 2021, reporting of CAT 2020 qualified MBA students has been scheduled from **1st October to 5th October 2021 between 10.00 A.M. to 6.00 P.M.**

Stage – I	Stage II	Stage III
Token Distribution	Document Verification & File Preparation	Submission of Fee & Issuance of I-Card
Auditorium, Block 2, ADGITM, Delhi		

Before leaving the campus make sure all the above mentioned 3 Stages are Completed.

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