



Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT
(Formerly Northern India Engineering College)

ADGITM/Admission/2020-21

Oct. 09, 2020

Schedule for MBA Reporting, Completing the students file after verification of documents and Final Registration during 12th to 16th October 2020 between 10.30 A.M. to 4.30 P.M:

| Stage – I | Stage II | Stage III |
|---|------------------|--------------------|
| Token Distribution, Document Verification & Submission of Fee | File Preparation | Issuance of I-Card |
| Auditorium, Block 2, ADGITM, Delhi | | |

Before leaving the campus make sure all the above mentioned 3 Stages are Completed.

PREVENTIVE Measures to be followed while Reporting to Contain Spread of COVID 19

1. Only one parent either father or mother will be allowed along with the student for registration.
2. Physical distancing of at least 6 feet to be strictly followed.
3. Use of Face Covers/Masks is mandatory. Entry is allowed only if using face cover/masks.
4. Respiratory etiquette to be strictly followed.
5. Carry your personal sanitizer and water bottle.
6. All faculty, staff and students must ensure to follow the COVID-19 guidelines dated 10-09-2020 issued by the Ministry of Health and Family Affairs, Govt. Of India.

Prof. (Dr.) Sanjay Kumar

Director

Copy for Information to;

1. CEO, ADGITM, New Delhi.
2. Principal – 1st Shift, ADGITM, New Delhi
3. Asst. Director – HR, ADGITM, New Delhi.
4. Web Site In charge, ADGITM, New Delhi.