

**OFFICE OF THE DIRECTOR**  
**Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT**  
**(Formerly Northern India Engineering College)**  
**New Delhi**

DIR/Gen-Admin/2020-21

October 27, 2020

**NOTICE**

**Sub: Holiday on October 31, 2020 (Saturday) on**  
**Account of "Maharishi Valmiki's Birthday"**

All the faculty, staff members and students are hereby informed that October 31, 2020 (Saturday) will be observed as Holiday on account of "Maharishi Valmiki's Birthday" as per University Order.

  
**Prof. (Dr.) Sanjay Kumar**  
**Director**

  
**(S. N. Garg)**  
**Chief Executive Officer**

**Copy for information to:**

1. Director (Coordination), ADGITM, New Delhi.
2. Principal (1<sup>st</sup> Shift), ADGITM, New Delhi.
3. Sr. Dy. Director (Construction), ADGITM, New Delhi.
4. Asstt. Director (HR) & Staff Officer to Hon'ble Chairperson, ADGITM, New Delhi.
5. Incharge (2<sup>nd</sup> Shift), ADGITM, New Delhi.
6. Chief Accountant (Accounts) ADGITM, New Delhi.
7. Head, Examination Controller (Examination Cell), ADGITM, New Delhi.
8. Dr. Saurabh Gupta, Incharge (Website Cell), ADGITM, New Delhi.
9. All HODs/DIs, ADGITM, New Delhi.
10. Compliance Officer-cum-Executive Coordinator (HR), ADGITM, New Delhi.
11. Librarian, Central Library, ADGITM, New Delhi.
12. Asstt. Registrar (Admission Cell), ADGITM, New Delhi.
13. Asstt. Registrar (Examination Cell), ADGITM, New Delhi.
14. Training & Placement Cell, ADGITM, New Delhi.
15. Sr. Executive Officer (Bio-Metric Attendance Cell), ADGITM, New Delhi.
16. Infirmary Department, ADGITM, New Delhi.
17. J.E. (Civil), ADGITM, New Delhi.
18. Maintenance Incharge, ADGITM, New Delhi.
19. Supervisor (Construction), ADGITM, New Delhi.
20. Incharge (Stores), ADGITM, New Delhi.
21. Canteen Incharge, ADGITM, New Delhi.
22. Security Supervisor, ADGITM, New Delhi.
23. All Notice Boards